



DLM FORUM MEMBER MEETING 28th – 29th November, 2018

Vienna, Austria

Practical Information

Venue:
Austrian State Archive
Nottendorfer Gasse 2
1030 Vienna / Austria

1. Welcome!

The Austrian State Archives are pleased to invite members of the DLM Forum to the Member Meeting (MM) in Vienna on the 28th and 29th of November, 2018. The MM is traditionally hosted by the country that holds the EU presidency.

2. The venue

The venue of the meeting is the Conference Hall of the Austrian State Archives (Nottendorfer Gasse 2, 1030 Vienna). The Archives are situated only 5 stops by underground from the City Center. Free Wi-Fi will be available at the venue. The login details and password will be displayed in the meeting room. The facilities are accessible to persons with disabilities and assistance will be provided if needed.

Click [here](#) to indicate your registration as soon as possible. For further information concerning the venue, please visit [DLM website](#).

3. How to get to Vienna

By Plane

If you fly in to the conference, the closest international airport is [Wien/Schwechat](#). The most convenient transfer from and to the airport is [CAT](#), a fast train connection between the center and the airport. Other options are the [rail connections](#) and [buses](#).

By Train

Information on train schedules and ticket prices can be obtained from the [Austrian Federal Railways](#) (ÖBB) (+43 5 1717) or [WESTbahn](#) (+43 1 899 00).

By Car

In Austria, all drivers wishing to travel on motorways and expressways are required to pay a toll charge or have a toll sticker. Digital vignettes or toll stickers with periods of validity of 10 days (EUR 9), 2 months (EUR 26.20) or 1 year (EUR 87.30) are available from more than 6000 sales outlets in Austria and abroad. Please note that the speed limit on Austrian motorways is 130 km/h and there is a statutory drink driving limit of <0.5 grams of alcohol per litre of blood.

For more information on the rules for driving motor vehicles in Austria, please refer to: www.help.gv.at/Portal.Node/hlpd/public/content/6/Seite.0630002.html

4. Transportation in Vienna

Public transportation

The historical city centre of Vienna as such with its important sights and nice shops is mostly a pedestrian zone and very well connected to the [Wiener Linien](#), the public transport network operates from around 5:00 to 00:30. The ticket system works on a random-inspection basis, so you can board via any door and don't have to show anything to the driver.

However, you must have a validated ticket or you risk a **€ 105, - fine**.

Vienna public transportation tickets, timetables and maps can be found [here](#).

Transportation by taxi

Taxis can be found lined-up at taxi stands (in front of larger hotels and at some key intersections) and can be ordered on the phone (+43 1 40100) or via a [mobile app](#).

5. Green Presidency and PPI (presidency portal for informal events)

On 1 July 2018, Austria takes over the Presidency of the Council of the European Union and is committed to the idea of *e-presidency* and *green meetings* as well as *green events*. Therefore, all papers will be provided digitally via the PPI portal (presidency portal for informal events). The portal will be open by September 2018 at the latest.

6. Tourist information

Information about Vienna can be found on the official website <https://www.wien.info/en>.

An interactive city map of Vienna can be found at www.wien.gv.at/stadtplan/en/.

VISA: Austria is a part of the Schengen visa area. Nationals from the EU are free to enter Austria. The required travel document for entry is a passport.

7. Useful Information

Local Time: Austria uses the Central European Time (CET), which is GMT plus 1 hour (summer time – between 25 March and 28 October – is GMT plus 2 hours).

Electricity: 220 volt AC. Plugs and sockets conform to the European norm. It is advisable, however, to bring an adapter with you.

Important Telephone Numbers

- European emergency number: 112
- Fire: 122
- Police: 133
- Ambulance: 144
- Emergency doctors: 141
- Pharmacy emergency and night service: 1455

Dialling Codes in Austria

- Austria:+43
- Vienna: (0)1

Foreign Representations in Austria: See www.bmeia.gv.at/en/embassies-consulates/

Languages: German

Currency: EURO (€)

Banks: General opening hours:

- Monday-Friday: 08:00-15:00
- Thursday: 08:00-17:30

Credit cards: All major credit cards are generally accepted everywhere

8. Contact information

For information related to organizational matters of this meeting, please contact the coordinator of the organization of the DLM meeting secretariat@dmlforum.eu